



00524758



**STATE OF ARIZONA
CORPORATION COMMISSION
CORPORATION ANNUAL REPORT
& CERTIFICATE OF DISCLOSURE**

02-27-15

DUE ON OR BEFORE 10/24/1999

FY99-00

FILING FEE \$10.00

The following information is required by A.R.S. §10-1622 & §10-11522 for all corporations organized pursuant to Arizona Revised Statutes, Title 10. The Commission's authority to prescribe this form is A.R.S. §10-121.A. & §10-3121.A. ~~Make changes or corrections where necessary. Information for the report should reflect the current status of the corporation. See instructions for proper format.~~ **REFER TO THE INSTRUCTIONS ON PAGE 4.**

-0741619-7

1. QUARTZSITE LIBRARY FRIENDS, INC.
PO BOX 369
QUARTZSITE, AZ 85346

RECEIVED

NOV 2 2001

A.C.C. CORPORATIONS DIV.
RECEIVEDARIZONA CORR COMMISSION
CORPORATIONS DIVISION

JUL 24 2002

MISSING 1999 ANNUAL REPORT; CONTACT THE COMMISSION AT 542-32951

Business Phone: _____

State of Domicile: ARIZONA

Type of Corporation: NON-PROFIT

DOCUMENTS ARE SUBJECT
TO REVIEW BEFORE FILING

2. Arizona Statutory Agent: ROBERTA NELSON

Street Address: 350 W. MAIN ST. SP-50-35

(NOT P.O. BOX)

City, State, Zip: QUARTZSITE AZ 85346-

Use this box only if appointing a new Statutory Agent

ACC USE ONLY

Fee \$ 10.00

Penalty \$ _____

Reinstatement \$ _____

Expedites \$ _____

Resubmits \$ _____

I (individual) or We, (corporation or limited liability company) having been designated the new Statutory Agent, do hereby consent to this appointment until my removal or resignation pursuant to law.

Signature of new Statutory Agent

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MAY 11 2001

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CORPORATIONS DIVISION

3. Secondary Address: 30896 / 432784

4. Check the one category below which best describes the CHARACTER OF BUSINESS of your corporation.

BUSINESS CORPORATIONS

- | | |
|------------------------|-------------------------------------|
| 1. Accounting | 20. Manufacturing |
| 2. Advertising | 21. Mining |
| 3. Aerospace | 22. News Media |
| 4. Agriculture | 23. Pharmaceutical |
| 5. Architecture | 24. Publishing/Printing |
| 6. Banking/Finance | 25. Ranching/Livestock |
| 7. Barber/Cosmetology | 26. Real Estate |
| 8. Construction | 27. Restaurant/Bar |
| 9. Contractor | 28. Retail Sales |
| 10. Credit Collection | 29. Science/Research |
| 11. Education | 30. Sports/Sporting Events |
| 12. Engineering | 31. Technology(Computers) |
| 13. Entertainment | 32. Technology(Genetic) |
| 14. General Consulting | 33. Television/Radio |
| 15. Health Care | 34. Tourism/Convention Services |
| 16. Hotel/Motel | 35. Transportation |
| 17. Import/Export | 36. Utilities |
| 18. Insurance | 37. Veterinary Medicine/Animal Care |
| 19. Legal Services | 38. Other _____ |

NON-PROFIT CORPORATIONS

- | |
|---|
| 1. Charitable |
| 2. Benevolent |
| 3. Educational |
| 4. Civic |
| 5. Political |
| 6. Religious |
| 7. Social |
| 8. Literary |
| 9. Cultural |
| 10. Athletic |
| 11. Science/Research |
| 12. Hospital/Health Care |
| 13. Agricultural |
| 14. Animal Husbandry |
| 15. Homeowner's Association |
| 16. Professional, occupational, industrial or trade association |
| 17. Other _____ |

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ARIZONA CORR COMMISSION
CORPORATIONS DIVISION

5. CAPITALIZATION: ~~Business trusts must indicate the number of transferable certificates held by trustees evidencing their beneficial interest in the trust estate.~~ 0741619-7

Number of Shares/Certificates Authorized Class Series Within Class (If any)

Number of Shares/Certificates Issued Class Series Within Class (If any)

6. SHAREHOLDERS: ~~List shareholders holding more than 20% of any class of shares issued by the corporation, or having more than a 20% beneficial interest in the corporation.~~

NONE ☒ Name: _____ Name: _____
Name: _____ Name: _____

7. OFFICERS PLEASE TYPE OR PRINT CLEARLY.

Name: <u>MAXINE ARMSTRONG</u>	Name: <u>SALLY EDENS</u>
Title: <u>PRESIDENT</u>	Title: <u>VICE PRES</u>
Address: <u>P.O. Box 167</u>	Address: <u>P.O. Box 3443</u>
<u>QUARTZSITE AZ 85346</u>	<u>QUARTZSITE AZ 85355</u>
Date taking office: _____	Date taking office: _____
Name: <u>CHARLENE HOLDER</u>	Name: _____
Title: <u>SFC</u>	Title: _____
Address: <u>P.O. Box 4346</u>	Address: _____
<u>QUARTZSITE, AZ 85359</u>	
Date taking office: _____	Date taking office: _____

8. DIRECTORS PLEASE TYPE OR PRINT CLEARLY

Name: <u>Maxine Armstrong</u>	Name: _____
Address: <u>P.O. Box 153</u>	Address: _____
<u>Quartzsite, Az 85346</u>	
Date taking office: _____	Date taking office: _____
Name: _____	Name: _____
Address: _____	Address: _____
Date taking office: _____	Date taking office: _____

QUARTZSITE FRIENDS OF THE LIBRARY
P. O. BOX 369
QUARTZSITE, AZ 85346

BALANCE SHEET

FISCAL YEAR OF '99

ASSETS:

Current Assets:

Cash

2,485.93

Money Market

0

Inventory

200

Other current Assets

— CD

2,153.35

Total Current Assets

4,839.28

Land, buildings and other fixed assets

0

Other assets

0

Total assets

4,839.28

LIABILITIES:

Current liabilities:

Accounts Payable

0

Mortgages, notes, bonds (less than one year)

0

Other current liabilities:

0

Total Current Liabilities:

0

Mortgages, notes, bonds (more than 1 year)

0

Fund balances:

Restricted:

0

Unrestricted:

0

Total Fund Balances

0

Total Liabilities and Fund Balances

0

QUARTZSITE FRIENDS OF LIBRARY

FINANCIAL REPORT
FOR MONTH OF
4th Q^{tr}
1999

INCOME:

CD INTEREST: 60.70
DONATIONS & BOOK SALES: 1,159.50
FUND RAISERS: 0
GRANTS: 0
MEMBERSHIPS: 6.00
MEMORIALS: 1,165.00
MISCELLANEOUS: 0

TOTAL INCOME: 2390.70

OUTGO:

FUN RAISER EXPENSES: 0

OFFICE SUPPLIES: 68.84

LIBRARY ^{supplies} EXPENSES: 2,223.94

MISCELLANEOUS: 10.00

TOTAL OUTGO 2302.78

BALANCE 87.92

CHECKING ACCOUNT BALANCE: 2485.93

CD BALANCES: & 2,153.35

PETTY CASH: 0

NOTES

99 Beg. Bal.

2000.55

Services
 83.50 Jan 1999
 sales donation 130.00 Feb '99 #1055 20.00 office supplies 2196.05
 358.50 March '99 2554.55
 April '99 2554.55
 398.50 May '99 2153.61
 book sales

1,030.00 June
 memorial book sales 22.00
 1053.00
 25.00 memorial
 77.00 book sales
 1,155.20 deposit

19.50 interest
 10.00 book sales July #1056 1,584.02 2677.23
 3.00 membership
 10.00 memorial
 153.00

148.00 August 2825.23
 book sales

70.00 Sept. #1057 619.92 2475.31
 book sales (20.00 interest) library support
 300 membership
 50.00 dues
 89.75 book sales Nov #1058 21.97 supplies 2425.15
 142.75 #1060 26.87 supplies
 75.91 book sales #1061 20.00 support

218.66
 70.80 Dec #1059 10.00 dues 2485.93
 book sales donations
 20.51 interest cd

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QUARTZSITE TOWN LIBRARY POLICIES

Revised August 2001

I. GENERAL LIBRARY OBJECTIVES

General objectives of the Quartzsite Town Library shall be:

- A. To assemble, preserve and administer, in organized collections, books, related educational and recreation material to promote the communications of ideas, entertainment and knowledge.
- B. To support educational, civic, and cultural activities of groups and organizations.
- C. To provide opportunity and encouragement of children, young people, men and women to educate themselves.
- D. To seek continually to identify community needs, to provide programs of service to meet such needs, and to cooperate with other organizations, agencies and institutions which can provide programs or services.

II. WHO MAY USE THE LIBRARY

Obtaining a library card

Residents of Quartzsite and La Paz County will have free access to all library services. Since Quartzsite and La Paz County are low and moderate income areas, free access to library services is appropriate. Resident cards will be valid for two years from the date they are registered. Proof of residence and a picture ID are needed to obtain a library card. The following proof may be used:

- A. Drivers license
- B. Governments ID
- C. State ID
- D. Rental receipt
- E. Tax receipt (personal property)
- F. Utility bill
- G. Vehicle registration/Vehicle Insurance Card
- H. Voter registration
- J. Local school Identification

exp date - color code
Non-residents will be charged \$10.00 per year for use of all library services: books, audio tapes, computers, videos and magazines. Non-resident cards will be valid for one year from the date they are registered. *family card for non residents*

Replacement of a lost or stolen library card will cost \$2.50. (non-refundable)

A parent's or guardian's signature is required for applicants under 14 years old. A parent/guardian must be present when a child applies for a card.

Services will not be denied or abridged because of religious, racial, social, economic, or political status. The use of the library or its services may be denied for due cause. Such cause may be failure to return books, destruction of library property, disturbance of other patrons or any other objectionable conduct on library premises.

III. SERVICES OF THE LIBRARY

- A. The library staff will provide guidance and assistance for people to obtain the information they seek.
- B. The library will initiate programs, exhibits, books lists, etc. to stimulate the use of library materials for the enlightenment of people of all ages.
- C. The library will cooperate with other community agencies and organizations to determine and meet the educational needs of the community and help them with their programs.
- D. The library accepts a responsibility for securing information beyond its own resources by:
 - 1. Collecting information about, and listing for referral, agencies, institutions, organizations, and individuals in and beyond the community.
 - 2. Borrowing for patrons with serious interests materials which are not owned by the library and which cannot be purchased or, materials for which the demand does not justify purchase.
- E. The library will lend to other libraries materials which are requested and which are not available in the borrowing library. Patrons of this library have a priority in the use of materials.
- F. *The services will be provided from 8:00 AM to 5:00 PM, Monday thru Friday and 9:00 AM to Noon on Saturday. Summer hours.*
- G. Periodic review will be made of library services to determine whether the needs of the community indicate that present services should be revised.

IV. LIBRARY MATERIALS

- A. The library will provide materials which help to meet its objectives. Materials may include: books, periodicals, pamphlets, newspapers, pictures, slides, films, music scores, maps, recordings, videos and audio books.
- B. The library will not furnish materials need for formal courses of study offered by elementary and secondary schools and by institutions of higher learning.
- C. All materials except those which are in special demand and cannot be duplicated, including rare and fragile items and reference materials will be lent for home use.
 - 1. Up to five (5) books may be lent at one time. More books may be lent at the discretion of the library staff.
 - 2. Books will be lent for a two (2) week period, with a limit of two (2) renewals.

Winter Hours - Mon 8-5 Tues 8-7 Wed 8-5 Thurs 8-7
Fri 8-5 Sat 9-1
Both - May 31st

3. Videos and audio books will be lent for a one (1) week period and will require a \$5.00 deposit on each. A limit of 4 videos or audio books will be lent at one time.
 4. *There will be no fines for overdue materials.*
 5. Any patron with overdue materials will lose their privilege to borrow library materials until such time as all overdue materials are returned to the library.
- D. *Overdue* Materials, which are no longer useful to the library, will be systematically removed from the collections according to accepted professional practices. Such materials will be sold, destroyed or given away at the discretion of the library staff.

V. PHYSICAL FACILITIES

- A. The librarian and the Quartzsite Library Board will endeavor to plan and upgrade facilities to meet recognized standards and the needs of the community.
- B. Educational, civic, cultural, and governmental groups may reserve meeting rooms in the library for use with no admission charge. Exceptions may be made for meetings sponsored by the library or an approved non-profit educational group or institution for short-term classes, institutes, discussion groups, and forums, involving small fees. Commercial and denominational groups may not reserve the rooms. The library will not provide personnel to assist in handling of exhibits and other materials needed by groups using the meeting room(s).

VI. GIFTS

- A. Within the provisions of the state laws:
 1. Donations of books and other materials will be accepted on the conditions that the librarian has the authority to make whatever disposition he or she deems advisable.
 2. Gifts of money will be collected by Friends of the Library for safekeeping. The Friends of the Library will use this money to enhance the library materials and facilities and will consider the recommendations of the Librarian and the Quartzsite Library Board for such expenditures.
 3. Gifts of real property, and/or stock will be accepted if conditions attached thereto are acceptable to the Librarian and the Quartzsite Library Board.
 4. The library will accept items on a "on-loan" basis if the conditions attached thereto are acceptable to the Librarian and the Quartzsite Library Board.

VII. PUBLIC RELATIONS

- A. The intent of the library is that the community understands the library's objectives and services.
- B. The Quartzsite Library Board urges it's own members and every library staff member to realize that he or she represents the library in every public contact. Good service supports good public relations.

- C. The librarian and staff will be expected to speak and participate in community activities. A reasonable amount of library time will be allowed staff members for preparation.
- D. Any information released to the media regarding the library shall be approved by the librarian.

VIII. COMPUTER/INTERNET USE

- A. The following page of policies will be posted at all computers and it will be required that all patrons sign an Agreement form before using the library computers. In the case of minors a permission agreement will be signed by a parent before use.

ted on the conditions
of operation for the

Please Enter Corporation Name: _____

Page 3

9. FINANCIAL DISCLOSURE (A.R.S. §§10-1622.B & 10-11622.A.7)

Only nonprofit corporations must attach a financial statement (balance sheet including assets, liabilities and equity). All other forms of corporations are exempt from filing a financial disclosure.

9A. MEMBERS (A.R.S. § 10-11622.A.6) ~~NONPROFIT CORPORATIONS ONLY~~

This corporation **does** ☒ **does not** ☐ have members.

10. CERTIFICATE OF DISCLOSURE (A.R.S. §§10-1622.A.6 & 10-11622.A.7)

Has ANY person serving either by election or appointment as an officer, director, trustee, incorporator and person controlling or holding more than 10% of the issued and outstanding common shares or 10% of any other proprietary, beneficial or membership interest in the corporation been: (Underlined portion pertains to profit corporations only)

1. Convicted of a felony involving a transaction in securities, consumer fraud or antitrust in any state or federal jurisdiction within the seven year period immediately preceding the execution of this certificate?
2. Convicted of a felony, the essential elements of which consisted of fraud, misrepresentation, theft by false pretenses or restraint of trade or monopoly in any state or federal jurisdiction within the seven year period immediately preceding execution of this certificate?
3. Or are subject to an injunction, judgment, decree or permanent order of any state or federal court entered within the seven year period immediately preceding execution of this certificate where such injunction, judgment, decree or permanent order involved the violation of:

- (a) fraud or registration provisions of the securities laws of that jurisdiction, or
- (b) the consumer fraud laws of that jurisdiction, or
- (c) the antitrust or restraint of trade laws of that jurisdiction?

~~YES~~ ☒ **NO** ☒

If "YES", the following information must be submitted as an attachment to this report for each person subject to one or more of the actions stated in Items 1. through 3. above.

- | | |
|---|---|
| 1. Full name and prior names used. | 5. Date and location of birth. |
| 2. Full birth name. | 6. Social Security Number |
| 3. Present home address. | 7. The nature and description of each conviction or judicial action; the date and location; the court and public agency involved, and the file or cause number of the case. |
| 4. Prior addresses (for immediate preceding 7 year period). | |

11. STATEMENT OF BANKRUPTCY (A.R.S. §§10-202.D.2 & 10-3202.02)

Has ANY person serving either by election or appointment as an officer, director, trustee, incorporator and person controlling or holding more than 20% of the issued and outstanding common shares or 20% of any other proprietary, beneficial or membership interest in the corporation served in such capacity or held a 20% interest in any other corporation during the bankruptcy, receivership, or charter revocation of the other corporation? (Underlined portion pertains to profit corporations only)

~~YES~~ ☒ **NO** ☒

Chapter _____ Date Filed _____ Case Number _____

12. SIGNATURES

I DECLARE, UNDER PENALTY OF LAW, THAT ALL CORPORATE INCOME TAX RETURNS REQUIRED BY TITLE 43 OF THE ARIZONA REVISED STATUTES HAVE BEEN FILED WITH THE ARIZONA DEPARTMENT OF REVENUE.

I further declare under penalty of law that I (we) have examined this report and the certificate, including any attachments, and to the best of my (our) knowledge and belief they are true, correct and complete.

Name Charles Holder Date _____ Name Myline Armstrong Date 5.22.2002
Signature Charles Holder Signature Myline Armstrong
Title Sec Title Pra

(Signator(s) must be duly authorized corporate officer(s) listed in section 7 of this report.)